



# LOWER KOOTENAY BAND

830 Simon Road, Creston, BC V0B 1G2 Ph: 250.428.4428 Fax: 250.428.7686

## CAREER OPPORTUNITY

**POSITION TITLE:** Maintenance Worker (Mentor)

**CLASSIFICATION:** Full-time

**TERM:** 27 weeks (approx.)

### POSITION SUMMARY

The Maintenance Worker is primarily responsible to assist the Director of Public Works with the general maintenance of Lower Kootenay Band Lands and Property including the Community Water System. The maintenance worker will be responsible for performing general maintenance functions by carrying out routine maintenance tasks, including minor plumbing, electrical and carpentry repairs as well as operating and maintaining a variety of light and heavy powered equipment. Other responsibilities include notifying his supervisor of property or equipment in need of repair or replacement, weather damage or vandalism. This position requires mental alertness to ensure the safety of others.

### REPORTING

This position reports to the Director of Public Works.

### DUTIES AND RESPONSIBILITIES

- Assists with the maintenance, operation and delivery of the services of the Public Works Department including but not necessarily limited to the community water system, facilities, houses, roadways, sidewalks, septic services, culverts, vehicles and equipment;
- Assist in completing laboring duties as required;
- Assists work crews in a variety of tasks related to the maintenance of Lower Kootenay Band Lands and Property;
- Perform duties which will require them to operate and maintain a variety of hand tools and equipment including but not limited to brush saws, chain saws, mowers, whips and light duty vehicles;
- Perform manual labour including lifting up to 30 kg if necessary;
- Attend strategic planning sessions as required;
- Be required to be "on call" and may also need to respond to emergency situations;
- Additional reasonable duties as requested by the Director of Public Works.

### POSITION QUALIFICATION

- Between the ages of 17-30 at the start of the work term;
- Able to commit for the entire work term;
- Applicants must reside in the Lower Kootenay Band community;
- Be dependable, enthusiastic and possess good work habits;
- Ability to function as part of a diverse team and interface with the community.

Please submit your cover letter and resume marked "**confidential**" to:

**Director of Operations  
Lower Kootenay Band  
830 Simon Rd.  
Creston, BC V0B 1G2  
Fax: 250-428-7686  
Email: [lkbcoo@lowerkootenay.com](mailto:lkbcoo@lowerkootenay.com)**

**Closing Date:** September 19, 2014

**Start Date:** September 29, 2014

**Please note that only those selected for an interview will be contacted. Applications received after the closing date will not be considered.**