



LOWER KOOTENAY BAND

830 Simon Road, Creston, BC VoB 1G2 Ph: 250.428.4428 Fax: 250.428.7686

OFFICIAL MINUTES

Type of Meeting: Lower Kootenay Council Meeting		Date of Meeting: March 4th, 2014	
Participants: Chief: Jason Louie Councillors: Anne Jimmie, Robin Louie, Mary Basil, Arlene Basil Guests: Don Simpson (BDO)		Chair: Director Of Operations Keith Clement	Recorder: Lisa Three Feathers
Location: LKB Boardroom		Call to Order:	

AGENDA

Review of Agenda:	Additions: 7a) Appeal 7b) Economic Sector Request, 7c) Funding for Nupika's Students, 7d) Director of Finance – Budgets, 7e) Employment Contracts, 7f) HMZ Law, 7g) Reports, 7h) Money owed to Auditor, 7j) Round House	Deletions:
Motion: 03-04-14-01	Moved by: Anne Jimmie Seconded by: Jason Louie	THAT: The agenda is adopted with additions. Carried_X__ Defeated__ Tabled__

PREVIOUS MINUTES

Review of Minutes:	Discussion:	
Motion: 03-04-14-02	Moved by: Anne Jimmie Seconded by: Robin Louie	THAT: The minutes for the February 18/14 meeting with noted corrections. Carried_X__ Defeated__ Tabled__

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Appointments

Name: Don Simpson	Discussion: reviewed the 2013 audit with chief and council. Areas for discussion include: financial statements , what areas auditor look at, changes
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	<p>from AANDC and how that would affect the financials, Lawsuits and court costs, housing issues, discussions with management (Director of Finance), fraud discussion, Education financials, Chief and Council, Unusual Financial Entries, Internal controls, required communications, draft response letter, and summary. Don went over the financials with Chief and Council followed by discussion around areas of discovery.</p>	
<p>Motion: 03-04-14-03</p>	<p>Moved by: Anne Jimmie Seconded by: Robin Louie</p>	<p>THAT: the audit review and engagement by BDO for 2013 be accepted.</p> <p>Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></p>

New Business

Agenda Topic:	7a) Appeal	
Presenter:	Director of Operations	
Discussion:		
Action Items:	Director of operations to contact the five defendants named in the case.	Person Responsible:
		Deadline:
Agenda Topic:	7b) Economic Sector Request	
Presenter:	Councillor Anne Jimmie	
Discussion:	<p>A letter was given to Anne Jimmie in regards to the Lower Kootenay Band contributing monies to the Economic Sector. The response shall be given to Lynn Armstrong. After discussing the pros and cons of the contribution, the final decision is on hold.</p>	
Agenda Topic:	7c) Nupika's Students – Funding	
Presenter:	Chief Jason Louie	
Discussion:	<p>An update was given ensuring that all the finances are taken care of before the scheduled gathering which is scheduled for next week.</p>	



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Agenda Topic:		7d) LKB Financials
Presenter:		Director of Finance -Kevin Boehmer
Discussion:		Discussion on having financials presented once a month for Chief and Council. Director of Finance reviews financials with Chief and Council. Budgets for the 2014-15 fiscal year have started.
Agenda Topic:		7e) Employment Contracts
Presenter:		Director of Operations – Keith Clement
Discussion:		Development of an HR policy in regards to dismissal with inclusion of a formulated rate scale to be referenced in new employee contracts.
Agenda Topic:		7f) HMZ Law
Presenter:		Director of Operations – Keith Clement
Discussion:		Regarding the current case, is there someone to replace the former COO with respect to correspondence, etc.? Arlene is willing to be the representative for Lower Kootenay Band, for follow up of discovery.
Agenda Topic:		7g) Michelle Sam
Presenter:		Director of Operations – Keith Clement
Discussion:		She will be presenting the RKKR Research Project and would like to have an estimate of how many of the Chief and Council will be present as well as community members. Meeting is set for March 19th, 2014
Action items:		To contact Michelle Sam with information on who will be present and to discuss the gym booking.
		Person Responsible: Keith Clement Deadline: As soon as possible.
Agenda Topic:		7h) Reports
Presenter:		Councillor Anne Jimmie
Discussion:		Just a reminder for all of Chief and Council that monthly reports from all Council used to be presented at Chief and Council meetings.



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Agenda Topic:	7i) Money Owed
Presenter:	Director of Operations – Keith Clement
Discussion:	There was discussion on monies owed to Lower Kootenay Band and strategies were also discussed on recovery of these monies. The Director of Finance will be involved in developing a strategy.
Agenda Topic:	7j) Round House
Presenter:	Chief Jason Louie
Discussion:	Update on funding application letters for the building of the Round House.
In Camera	
No In-Camera at this time	
Adjournment	
Next Meeting: March 18th, 2014 9AM LKB Boardroom	
Adjournment: By Chief Jason Louie 2:11 PM	