



# LOWER KOOTENAY BAND

830 Simon Road, Creston, BC V0B 1G2 Ph: 250.428.4428 Fax: 250.428.7686

## OFFICIAL MINUTES

<b>Type of Meeting: Lower Kootenay Council Meeting</b>		<b>Date of Meeting: January 12th, 2018</b>	
<b>Participants:</b> Chief: Jason Louie Councillors: Josie Fullarton, Jared Basil, Sandra Luke, Carol Louie Guests: DoE – Karen Smith		<b>Chair: DoO – Heather Suttie</b>	<b>Recorder:</b> Housing Coordinator Debbie Edge-Partington
<b>Location: LKB Boardroom</b>			

### APPOINTMENTS

<b>Time: 12:30pm – 1:05pm</b> <b>Name: DoE – Karen Smith</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Discussion on renting space at the Yellow House for the Head Start Program and Education Support Worker.</li> <li>• Possible other programs that may need to be at Yellow House.</li> <li>• Yellow House is not in need of renovations to accommodate these programs.</li> <li>• Council supports the further discussions on increasing the grade level at Yaqan Nukiy providing Karen does her due diligence.</li> <li>• Motion made</li> </ul>	
<b>Motion: January 12<sup>th</sup>, 2018 #1</b>	<b>Made By: Councillor Carol Louie</b> <b>Seconded By: Chief Jason Louie</b>	<b>THAT: As of February 1<sup>st</sup>, 2018 The Yellow House will be used to house the Head Start Program and Education Support Worker. The Council is committed to providing these programs with long term stability.</b> Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/>

### CALL TO ORDER

**Time: 3:05pm**

### AGENDA

<b>Review of Agenda:</b>	<b>Additions: 8) KHLP Waiving annual requirements, 8d) LKB Website, 8e) Eleanor George Appointment, 8f) LRC update, 8g) Social Sector Update, 8h) Economic Sector</b>	<b>Deletions: 8C)</b>
<b>Motion: January 12<sup>th</sup>, 2018 #2</b>	<b>Moved By: Councillor Josie Fullarton</b> <b>Seconded By: Councillor Sandra Luke</b>	<b>THAT: The Agenda of January 12<sup>th</sup>, 2018 be accepted with changes.</b> Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/>



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## PREVIOUS MINUTES

<b>Review of Minutes:</b>	<b>Discussion:</b>	
<b>Motion: December 8<sup>th</sup>, 2018 #3</b>	<b>Moved By: Councillor Sandra Luke Seconded By: Chief Jason Louie</b>	<b>THAT: The minutes of December 8<sup>th</sup>, 2017 be approved as presented. Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></b>

## BUSINESS ARISING FROM MINUTES

### 6a) Administration Building Furnace

<b>Action Item:</b>	<ul style="list-style-type: none"> <li>• Tratech Mechanical and All Elements were asked for a quote</li> <li>• Tratech Mechanical was the only one to respond.</li> <li>• \$110,000.00 Budget for Furnace: \$50,000.00 allocated from LKB, \$50,000.00 CBT, and approx. \$10,000.00 from Fortis rebates</li> <li>• Motion Made</li> </ul>		
<b>Motion: January 12<sup>th</sup>, 2018 #4</b>	<table border="1"> <tr> <td><b>Made By: Councillor Josie Fullarton Seconded By: Councillor Sandra Luke</b></td> <td><b>THAT: To award contract for Furnace installation at the Administration Building and allow Director of Operations to use extra \$10,000.00 over and above budgeted amount. Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></b></td> </tr> </table>	<b>Made By: Councillor Josie Fullarton Seconded By: Councillor Sandra Luke</b>	<b>THAT: To award contract for Furnace installation at the Administration Building and allow Director of Operations to use extra \$10,000.00 over and above budgeted amount. Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></b>
<b>Made By: Councillor Josie Fullarton Seconded By: Councillor Sandra Luke</b>	<b>THAT: To award contract for Furnace installation at the Administration Building and allow Director of Operations to use extra \$10,000.00 over and above budgeted amount. Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></b>		

### 6b) Qat'muk Legal Fees

<b>Action Item:</b>	<ul style="list-style-type: none"> <li>• Discussion on BCR sent in January 2016 and Letter in May 2014 stating LKB will not be paying fees.</li> <li>• Fees still being taken out after BCR and letter were sent to Lynne Armstrong.</li> <li>• DoO will request a meeting, send original letter and BCR write up a draft letter for Chief and Council to review for approval.</li> </ul>
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### 6c) C2C Event

<b>Action Item</b>	<ul style="list-style-type: none"> <li>• Chief and Council will not be attending this year.</li> </ul>
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## NEW BUSINESS

<b>Agenda Topic:</b>	<b>8a) Proposal for Language Workshop</b>
<b>Presenter:</b>	<b>DoO – Heather Suttie</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Chris Luke Sr and Cecilia Luke would like to teach a language workshop</li> <li>• requesting \$600.00 per week (Includes Prep. time and teaching)</li> <li>• Discussion on where the funding would come from for this.</li> <li>• Have a proposal written up from the Lukes.</li> </ul>



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	<ul style="list-style-type: none"> <li>• Have it advertised in the newsletter and Website to encourage all to attend.</li> <li>• DoO to contact the Luke's informing the support they have from Council and the request for a proposal and schedule.</li> <li>• DoO to look into funding. Jared Basil will talk with TKL</li> </ul>
<b>Agenda Topic:</b>	<b>8b) Director of Finance Position</b>
<b>Presenter:</b>	<b>DoO – Heather Suttie</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Restructure the accounting department: 2 clerks and Director of Finance.</li> <li>• DoO will advertise the positions of DoF and Financial Assistant</li> <li>• Chief and Council support DoO in the restructuring of these positions.</li> <li>• Review of job descriptions with staff</li> </ul>
<b>Agenda Topic:</b>	<b>8c) Economic Partnership Workshop – January 16<sup>th</sup>, 2018</b>
<b>Presenter:</b>	<b>DoO – Heather Suttie</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Tabled until next meeting (DoO to discuss)</li> </ul>
<b>Agenda Topic:</b>	<b>8d) LKB Website: Keep Website updated</b>
<b>Presenter:</b>	<b>DoO – Heather Suttie</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Ideas on how to Keep more information going to Community</li> <li>• Do a sweep, and update website on a regular basis</li> </ul>
<b>Agenda Topic:</b>	<b>8e) Eleanor George Appointment</b>
<b>Presenter:</b>	<b>DoO – Heather Suttie</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Eleanor has not replied</li> <li>• DoO to follow up and report at January 19<sup>th</sup>, 2018 meeting.</li> </ul>
<b>Agenda Topic:</b>	<b>8f) LRC update</b>
<b>Presenter:</b>	<b>DoO – Heather Suttie</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• March 6<sup>th</sup> &amp; 7<sup>th</sup> 2018 inviting Chief and Council to Leadership workshop in Spokane</li> <li>• SEA extended one year</li> <li>• Education Employment Budget meeting January 30<sup>th</sup>, 2018</li> <li>• January 31<sup>st</sup>, 2018 meeting: RDEK are joining with Elkford and Invermere.</li> </ul>
<b>Agenda Topic:</b>	<b>8g) Social Sector</b>
<b>Presenter:</b>	<b>DoO – Heather Suttie</b>
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Social Sector meetings are on Friday's (Same Day's as C&amp; C Meetings)</li> <li>• Carol will see if it can be changed</li> </ul>



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	<ul style="list-style-type: none"> <li>• LKB is on either the Master Calendar or the Contact list at the Nation level</li> <li>• DoO will follow up</li> </ul>	
<b>Agenda Topic:</b>	8h) Economic Sector	
<b>Presenter:</b>	DoO – Heather Suttie	
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>• Path to Independence: Josie will present to Council on January 26<sup>th</sup>, 2018</li> <li>• Sector needs to let staff know about transition plan at KNC.</li> <li>• KHL does not attend political meetings.</li> </ul>	
<b>Not on Agenda:</b>		
<b>IN CAMERA</b>		
<b>Motion: January 12<sup>th</sup>, 2018 #5</b>	<b>To Go In Camera:</b> <b>Moved By: Councillor Jared Basil</b> <b>Seconded By: Councillor Sandra Luke</b>	<b>To Go Out Of Camera:</b> <b>Moved By:</b>
<b>ADJOURNMENT</b>		
<b>Next Meeting:</b>	January 26 <sup>th</sup> , 2018 12:30pm	
<b>Adjournment:</b>	5:35pm Councillor Jared Basil	