



# LOWER KOOTENAY BAND

830 Simon Road, Creston, BC VoB 1G2 Ph: 250.428.4428 Fax: 250.428.7686

## OFFICIAL MINUTES

<b>Type of Meeting: Lower Kootenay Council Meeting</b>		<b>Date of Meeting: January 29 2021</b>	
<b>Participants:</b> Chief: Jason Louie		<b>Chair:</b> DoO: Heather Suttie	<b>Recorder:</b> Administrative Assistant: Chantelle Morin
Councillors: Sandra Luke, Josie Fullarton, Robert Louie Sr., Cherie Luke			
Location: LKB Boardroom			

### APPOINTMENTS

<b>Time:</b> <b>Name:</b>	<b>Discussion:</b> •
------------------------------	-------------------------

### DEBRIEFING OF APPOINTMENTS

<b>Appointment:</b> <b>Discussion:</b>		
<b>Motion:</b>	<b>Moved By:</b> <b>Seconded By:</b>	<b>THAT: Carried</b> <input checked="" type="checkbox"/> <b>Defeated</b> <input type="checkbox"/> <b>Tabled</b> <input type="checkbox"/>
<b>Discussion:</b>	•	

### CALL TO ORDER

<b>Time: 9:19am</b>
---------------------

### AGENDA

<b>Review of Agenda:</b>	<b>Additions:</b> 8e. COVID Vaccine Update	<b>Deletions:</b> N/A
<b>Motion:</b>	<b>Moved By: Josie Fullarton</b> <b>Seconded By: Cherie Luke</b>	<b>THAT: Chief and Council approve the amended agenda</b>  Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/>

### PREVIOUS MINUTES

<b>Review of Minutes:</b>	<b>Discussion:</b> • 8a. In the action: re-word to: Heather Suttie will be scheduling a workshop for staff and council with Stan Chung	
<b>Motion:</b>	<b>Moved By: Sandra Luke</b> <b>Seconded By: Josie Fullarton</b>	<b>THAT: Chief and Council approve the previous meeting minutes</b>  Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/>



# LOWER KOOTENAY BAND

830 Simon Road, Creston, BC V0B 1G2 Ph: 250.428.4428 Fax: 250.428.7686

## BUSINESS ARISING FROM MINUTES

### 8b. Signing Authority

<p><b>Discussion:</b></p>	<ul style="list-style-type: none"> <li>• A BCR is needed for the Bank of Montreal signing authorities and commercial borrowing signing authorities for the Lower Kootenay Band</li> <li>• Removal of previous councillor, Jared Basil, and adding new councillor, Cherie Luke, to the signing authority</li> </ul>	
<p><b>Motion:</b></p>	<p>Moved By: Josie Fullarton Seconded By: Sandra Luke</p>	<p><b>THAT:</b> The Lower Kootenay Band Chief and Council resolves to appoint Chief Jason Louie and Councillors Robert Louie Sr., Sandra Luke, Josie Fullarton and Cherie Luke as Signing Authorities for the Lower Kootenay Band Bank of Montreal accounts and for commercial borrowing</p> <p>Carried <u> X </u> Defeated <u>    </u> Tabled <u>    </u></p>
<p><b>Discussion:</b></p>	<ul style="list-style-type: none"> <li>• A Letter of Direction to CIBC is also needing authorized signatures</li> <li>• The letter is to request changes to the signing authorities for the Lower Kootenay Band’s bank accounts: <ul style="list-style-type: none"> <li>- Add Cherie Luke</li> <li>- Remove Jared Basil</li> </ul> </li> </ul>	
<p><b>Discussion:</b></p>	<ul style="list-style-type: none"> <li>• BMO requires signatures for the Agreement for Business Banking: Amendment Information – change of authorized signatory</li> <li>• BMO Business Account Signature Cards also require signatures from current Chief and Councillors</li> </ul>	

### 8a. Morris Flowers Financials

<p><b>Discussion:</b></p>	<ul style="list-style-type: none"> <li>• Zina Kwan, Director of Finance, has presented Chief and Council with the April – September 2020 income statement</li> <li>• Sales increased at the greenhouse during the pandemic</li> <li>• Staff were decreased, wages were cut and hours were limited</li> <li>• Heather Suttie and Zina Kwan have taken on duties at the greenhouse due to decreased staff</li> <li>• The flower shop suffered a loss of revenue due to cut wages and low sales; the greenhouse revenue makes up for loss revenue at the flower shop</li> <li>• There is a new manager at the flower shop</li> <li>• Plans for improvement to the flower shop include website re-vamping as well as new merchandise</li> </ul>	
---------------------------	---	--

### 8C. BCR for Sector Councils



# LOWER KOOTENAY BAND

830 Simon Road, Creston, BC V0B 1G2 Ph: 250.428.4428 Fax: 250.428.7686

Discussion:	<ul style="list-style-type: none"> <li>A BCR is needing signatures to appoint Councillor Cherie Luke as the representative for the Education and Employment sector and to appoint Councillor Sandra Luke as the alternate representative</li> </ul>	
Motion:	<p>Moved By: Jason Louie Seconded By: Josie Fullarton</p>	<p>THAT: Chief and Council appoint Councillor Cherie Luke as the Lower Kootenay Band Council representative to the Ktunaxa Nation Employment and Education Sector Council and appoint Councillor Sandra Luke as the alternate Lower Kootenay Band Council representative to the Ktunaxa Nation Employment and Education Sector Council</p> <p>Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></p>
<b>8d. Planning for Workshop with Stan Chung</b>		
Discussion:	<ul style="list-style-type: none"> <li>Heather Suttie, Director of Operations, has set up a workshop for the Chief and Council members with writer and columnist Stan Chung</li> <li>Suggestions made regarding topics to discuss: mental health issues</li> <li>Potential of future workshops with staff and elders</li> </ul>	
<b>8e. COVID Vaccine Update</b>		
Discussion:	<ul style="list-style-type: none"> <li>Chief Jason Louie and Heather Suttie had a Zoom meeting with Dr. Shannon McDonald regarding the COVID vaccines and issues that developed after the left-over vaccines were provided to LKB members with compromised health issues</li> <li>Jason explained LKB's involvement with getting the left-over vaccines</li> <li>There are still LKB members that need the vaccine</li> <li>Suggestions made of LKB sending response letters: 1 letter directed to support the Creston Hospital for providing and administering the vaccines and 1 letter directed to KNC</li> <li>Motion needed to support the letters</li> </ul>	
Motion:	<p>Moved By: Josie Fullarton Seconded By: Sandra Luke</p>	<p>THAT: Chief and Council approve to send response letter to KNC and a recognition letter to the Creston Hospital</p> <p>Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></p>
<b>IN CAMERA</b>		
Motion:	<p>To Go In Camera: Moved By: Josie Fullarton Seconded By: Cherie Luke</p>	<p>To Go Out Of Camera: Moved By: Josie Fullarton Seconded By: Cherie Luke</p>



# LOWER KOOTENAY BAND

830 Simon Road, Creston, BC V0B 1G2 Ph: 250.428.4428 Fax: 250.428.7686

## ADJOURNMENT

<b>Next Meeting:</b>	<b>February 12, 2021</b>
<b>Adjournment:</b>	<b>11:30am – Robert Louie Sr.</b>