



LOWER KOOTENAY BAND

830 Simon Road, Creston, BC V0B 1G2 Ph: 250.428.4428 Fax: 250.428.7686

Job Title:	Facilities Technician	
Location:	Type of Position:	Hours:
Lower Kootenay Band	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal _____ <input checked="" type="checkbox"/> Year Round <input type="checkbox"/> Contractor	35 Hours / Week 8:00am – 3:00pm

Purpose:

The Facilities Technician is responsible for the maintenance, repair, and safe operation of all Lower Kootenay Band (LKB) facilities, infrastructure, and equipment. This role ensures facilities are functioning efficiently and safely to support community operations.

Job Description:

The Facilities Technician is part of the team that provides maintenance and repairs for housing, public buildings, sidewalks, roads, septic services, vehicles and equipment for members of the Lower Kootenay Band. This technician's main function is to proactively provide maintenance and repairs to LKB facilities and equipment.

Responsibilities and Duties:

General Maintenance

- Perform general maintenance and repairs to the public buildings.
- Maintain accurate records and complete all necessary reporting.
- Assist with coordinating school bus maintenance, repairs, and inspections.
- Support the coordination of school-sponsored special events.
- Assist as directed with community housing projects.
- Assist as directed with providing community services.
- Perform on-call emergency services.

Other Duties

- This position may be responsible to engage with and oversee contractors providing various services.
- Assist with Maintenance Crew leadership, mentoring and development.



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- Perform other duties as directed.
- Assist as required in coordinating and completing special projects.
- Provide operational and maintenance input into special project designs where requested.

Qualifications / Requirements:

Requirements:

- High School Diploma or Equivalent
- Valid Class 5 Drivers License
- Minimum 2 years of relevant experience in facilities, building maintenance, or related fields
- Basic knowledge of building maintenance and repair such as plumbing, carpentry, heating and cooling, and electrical
- Experience with tools and equipment operation
- Basic computer skills

Assets:

- Trade certification or apprenticeship
- Small Wastewater Systems and Small Water Systems Certification
- Experience working in Indigenous communities
- Wildfire Assessment Certification

Created and Approved By: Matty Fedorowich

Title: Human Resource Administrator

Date: April 2025

If interested, please send your resume to hr@lowerkootenay.com